



Molemole Local Municipality invites applications from suitably qualified candidates to fill a vacant position within its establishment. Molemole Local Municipality is an equal opportunity and affirmative Action Employer. Persons designated in terms of applicable legislations as historically disadvantaged South Africans as well as people with disabilities are encouraged to apply:

DEPARTMENT: MUNICIPAL MANAGER'S OFFICE

This is a fixed-term employment contract for three (3) years. The incumbent shall be expected to sign an employment contract, a performance agreement and disclosure of financial interest. The incumbent will be stationed at Molemole Municipality in Mogwadi offices.

Position: MUNICIPAL MANAGER

Remuneration: An All-inclusive package - R1 327 624.11

Minimum requirements:

The applicant must be in possession of Bachelor's Degree in Public Administration/ Political Sciences / Social Sciences / Law or equivalent. The incumbent must have a minimum of five (5) years relevant experience at a senior management level and proven successful institutional transformation within public or private sector. The applicant will be subjected to competency assessment, must be computer literate and have a valid driver's license and his/her own roadworthy vehicle. An incumbent must be a person of honesty and integrity.

The incumbent must have the following leading and Core Competencies as per the Government Gazette No. 37245:

Strategic direction and leadership; people management; program and project management; financial management; change management; government leadership, Moral competence; planning and organizing; analysis and innovation; knowledge and information management; communication, results and quality focus.

Knowledge: Advanced knowledge and understanding of relevant policy and legislation, advanced understanding of institutional governance systems and performance management, advanced understanding of council operations and delegation of powers, Good governance, Audit and risk management establishment and functionality and Budget and finance management

Core Focus Areas:

Financial Services, Corporate Support and Shared Services, Infrastructural Development, Social Development, Community Services, Planning and Economic Development.

Tasks and Responsibilities:

Provide ethically correct advice to the Mayor and Council; Ensure implementation of Council Policies and Resolutions; To provide vision, set direction for the municipality and inspire others to deliver on the mandate of the municipality. To ensure that as Accounting Officer, the municipality complies with all provisions in the Municipal Finance Management Act No 56 of 2003. To initiate and support municipal transformation, To explore and implement new ways of delivering services, Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS), To communicate effectively with all municipal stakeholders, To display and build the highest standards of ethical and moral conduct, Performs and accountable for municipal transformation and organisation development; basic service delivery; local economic development; municipal financial viability, good governance and public participation, Represent the Municipality at Provincial and National Forums.

IMPORTANT INFORMATION FOR APPLICANTS TO TAKE NOTE OF:

Forward your applications to:

Molemole Local Municipality; Private Bag X 44; Dendron; 0715 or deliver to 303 Church Street; Dendron or Molemole Local Municipality Morebeng Branch Office; 25 Cnr. Roets & Viviers Street; Soekmekaar.

Applications must be submitted on an official application form as prescribed in the Regulations and it is downloadable on the website: www.molemole.gov.za, a comprehensive CV and originally certified copies of: identity document, driver's license and qualifications. *Applications without the above will not be considered. Molemole Local Municipality reserves the right to / not to make appointments. If no response is received from Molemole Municipality sixty (60) days after the closing date, it must be regarded that your application was unsuccessful. Correspondence regarding the advertised position will be limited to successful candidates only.

NB:

1. Candidates will be subjected to personnel suitability checks including qualifications, employment, credit, criminal records, company ownership / directorship, reference checks and competency assessment.
2. Faxed and e-mailed applications will not be accepted.
3. Applications received after the closing date and time will not be considered.
4. Fraudulent qualifications or documentation will immediately disqualify an applicant.
5. Direct or indirect canvassing for preferential treatment will lead to immediate disqualification of the relevant applicant.
6. Candidates with foreign qualifications must also attach SAQA evaluation report.
7. Appointment will be done in line with Local government: Regulations on Appointment and Conditions of Employment of Senior Managers.

Further enquiries may be directed to Divisional Head-HRM: Mr. K.G Letsoalo at 015 501 0243. Molemole Local Municipality reserves the right not to fill the advertised post.

CLOSING DATE: Wednesday 16 April 2014 at 16h30.